

The Bear Factory LLC

ACH Payment Instructions

UPDATED: 12.18.2025





The Bear Factory LLC
10609 Hi Tech Drive
Whitmore Lake, MI 48189
248.437.4930
orders@thebearfactory.com

ORGANIZATION OVERVIEW

The Bear Factory delivers premium plush products that are not only of the highest quality but also eco-friendly, crafted with recycled fabrics and sustainable practices. With over 24 years of experience, we offer unwavering support and a family-like atmosphere to help you build a successful and environmentally-conscious business.

To provide a convenient, secure, and cost-effective payment option, The Bear Factory accepts payments via **ACH (Automated Clearing House)** transfer.

Please use the banking details below to submit ACH payments through your financial institution.

ACH Banking Information

PNC Bank

500 First Avenue

Mailstop: P7-PFSC-03-W

Pittsburgh, PA 15219

Swift Code: PNCCUS33

The Bear Factory LLC

10609 Hi Tech Drive, Whitmore Lake, MI 48189

Checking Account # 4172578798

Routing # 041000124





REMITTANCE REQUIREMENT

Once your ACH payment has been submitted, please email your **remittance confirmation** (payment confirmation and invoices included) to:

remittance@thebearfactory.com

This helps us apply funds accurately and avoid delays in order release.

PAYMENT INSTRUCTIONS & IMPORTANT NOTES

- Please include your **invoice number(s)** or **customer account name** in the ACH memo/reference field to ensure timely and accurate posting.
- **ACH payments must fully clear and be received in our bank account before product can be released for shipment.**
- Processing times for ACH transfers may vary depending on your financial institution.
- No processing fee applies to ACH payments.

BILLING & TERMS INFORMATION

Customers requiring extended payment terms must be **approved in advance**.

If you are interested in applying for **Net Terms**, please complete our **Credit Application Form** for review. Orders placed prior to approval will require payment in full before shipment.

QUESTIONS OR ASSISTANCE

If you have questions regarding ACH payments, invoice references, or payment timing, please contact our accounting team:

Email: orders@thebearfactory.com

Phone: 248.437.4930